

Narara – Wyoming Cricket Club
MINUTES
of the Committee of Management Meeting held at
The Grange Hotel on Thursday, June 7th, 2018

In the absence of President and Vice President the Secretary called for a nomination for a member to chair the meeting.

Sue Jordan was nominated by S Anderson and seconded by P Ness **Carried**

Meeting Opened: 7.35 pm by S Jordan

Attendance: P Moriarty, L Egan, T Maurer, P Ness, S Jordan, S Anderson

Apologies: M Smith, G Rowlands, G Crowe, J Moriarty

Proxies: G Crowe to L Egan, J Moriarty to P Moriarty

Moved: P Ness **Seconded:** S Anderson that the apologies and proxies be accepted. **Carried**

Minutes of Previous Meetings:

Minutes of the May 3rd, 2018 meeting (Attachment A) distributed by the Secretary via email

Moved: S Anderson **Seconded:** P Ness that the minutes of the meeting be accepted. **Carried**

Matter Arising from Minutes: Refer Attachment “B” and;

1. Possible GST claim – Paul Moriarty expressed his view that to proceed may not be in the true spirit of the tax and would not be comfortable pursuing the matter. Pete Ness advised that he has written advice from a professional which states the practice is acceptable. Peter undertook to have the documentation available for our next meeting.
2. Coloured Clothing & Clads - Paul has obtained a quote of approximately \$1200.00 which would cover the cost of 20 (minimum order) pairs of trousers and 12 pairs of clads.
3. Other matter dealt with in other reports or held over as noted on schedule.

President’s Report: Nil

Moved: **Seconded:** that the President’s report be accepted. **Carried**

Correspondence: As forwarded and;

1. PM quotes for coloured trousers and clads
2. PM invoices to perpetual trophy donors
3. CCCA advice of grants currently available, forward to PN
4. C Coskerie to G Crowe – stats feedback
5. MS to RN re website handover
6. GC suggesting discussion on award criteria with lower grades playing all ODLO games
7. Presentation Night / Yearbook expenses
8. Request to CCCA for Ground Fees Invoice
9. PN enquiring as to supply of / eligibility for sponsors plaques
10. LE suggestion for formalising above
11. Robert Hay providing details for renewal of Plant Insurance
12. LE to RH accepting quote and advising details of new roller operator
13. AGM Notices to members
14. M Smith apology for missing AGM and nomination for President for 2018-19

15. Mat Wakefield – Comedy for a Cause fundraising
16. CCCA AGM June 26th
17. MS Retention Committee Plan – 1st Draft
18. CCCA advising World T20 Fund Grants availability
19. Various suppliers of clothing / equipment
20. CCCA advising a reduction of approx. \$600.00 in ground fees

Moved: L Egan **Seconded:** S Jordan that the correspondence be accepted. **Carried**

Matters Arising from Correspondence:

Item 20 – Paul provided a detailed explanation of rationale behind our request and the outcome. Paul also tabled a schedule of how the ground fees are split between seniors and juniors

Item 12 – L Egan advised that quote was viewed and accepted by the Executive Committee

Moved: P Ness **Seconded:** L Egan that their decision be ratified. **Carried**

P Ness asked if we are going to give consideration to insuring our other assets. L Egan advised that R Hay had raised the question and provided a list (as previously compiled by Peter). Les will get this circulated prior to next meeting for discussion.

Treasurer’s Report: As circulated by email and;

1. Focus has been on finalising accounts and preparing budgets and recommendations for next season
2. A total of \$500.00 has been received from CCMG for new car purchase referrals
3. Fee recommendations covered in general business

Moved: P Moriarty **Seconded:** P Ness that the Treasurer’s Report and the allocation of ground fees to the junior club be accepted. **Carried**

SUB COMMITTEES, DELEGATES & OTHER REPORTS:

Selection Committee: Nil

Practice Committee: Nil

Player Liaison Officer: Nil

Retention Committee: A note of thanks to Mark Smith, Glenn Rowlands, Garry Crowe and others who have assisted in putting together the initial discussion paper (Attachment C). The Committee took some time to discuss the pro and cons of a number of ideas tabled. There is scope for adoption of some in one form or another. Those involving financial considerations to specific players would mean a significant shift from long held views. It was agreed that we would hold over further discussion until after the AGM and the new Committee is in place and the authors of the paper were available.

Ladies Cricket Coordinator: Nil

Turf Wicket Committee: Nil

Gear Steward:

1. Stock-takes have been completed and details will appear in the Annual Reports
2. Training specific equipment kit is being put together

NWJCC Delegate:

1. Presentation Day was well attended and well accepted
2. 2 teams & 4 individuals recognised at CCCA Presentations
3. Grant for upgrade works to the Narara Valley High School nets has been approved. Project may be fully covered by grant if voluntary labour component is sufficient. There is also scope for the works to be expanded if Seniors, Juniors and the High School are willing to contribute additional funds.

Moved: L Egan **Seconded:** T Maurer that the Senior Club commits to making a maximum contribution of \$2,000.00 towards the overall project. **Carried**

4. Juniors have confirmed that they will contribute 25% toward the cost of acquiring the defibrillator. As the 50% grant was approved through the Senior Club it will make the purchase for the total cost, invoice grant provider for 50% and arrange payment of 25% from Junior Club.

CCCA Delegates: See notes below with the following questions to be raised with the CCCA;

1. Will affiliation fees be increased or changed to a per player, rather than per team basis, to fall in line with JLT premiums?
2. Will there be any increase in affiliation fees to cover salary of Conference Coordinator, or will salary and honorarium saving made from redundancy of Executive Officer and others be sufficient to cover?
3. How will cost of Conference Coordinator be collected from Clubs?
4. How will JLT premiums be collected? At time of online registration, or invoiced directly to clubs?
5. Will fill ins be required to pay JLT Insurance?

Sponsorship, Fundraising & Grants Committee: See NWJCC Delegate Report

Social Committee: Nil

Publicity Committee: P Ness tabled and spoke to the New Website Project timetable (Attachment D).

General Business:

Paul had previously emailed documentation and tonight provided his customary comprehensive review of last season's results and rationales for next seasons Fee Recommendation which is, there will be no change to 2017-18 Fees. It was however noted that Paul had formulated his recommendations prior to the information received (see CCCA Delegates Report) from the CCCA which may have some impact on what we will be charged by Cricket NSW, JLT Insurance and the CCCA. Given that there may be some changes it was;

Moved: P Moriarty **Seconded:** P Ness that the Playing Fees for season 2018-19 remain unchanged however should there be changes to cost structures that we are unaware of the level of Playing Fees can be revisited prior to the commencement of the season. **Carried**

Meeting Closed: 9.24pm

Upcoming Meetings

Annual General Meeting – Sunday, June 24th, 2018 @ The Grange @ 3.00pm

Committee of Management Meeting – Thursday, July 5th, 2018 @ The Grange @ 7.30pm

Attachment "A"

Ongoing items for attention

Issues Due for Completion or Update	Responsibility	Complete By
Table documentation for possible GST claim	PN	05/07/2018
Update on new website	PN	05/07/2018
Decide on purchase of coloured trousers / clads	Committee	05/07/2018
Grant application for new wicket cover / curating equipment	PN	05/07/2018
Further discussion on Selection issues	Committee	05/07/2018
Circulate Asset List to Committee	LE	05/07/2018
Seek clarifications on items in CCCA Delegates Report	LE	05/07/2018
Issues NOT YET DUE for Completion or Update		
Feedback on proposed communications app	PN / GC	????
Policy document review – to reflect changed Constitution & By Laws	MS	????
EOI from Dave Neale to Captain a side	Committee	July 2018
Follow up CCCA re freshen up of Gavenlock amenities	LE	Sept 2018

Attachment "B"

NOTES FROM DELEGATES MEETING

CONFERENCE ADMINISTRATOR

- New regional Conference Administrator is to be appointed, which will look after tasks currently managed by Lindy Peters, Sharon Anderson & Jeff Vilensky. List of responsibilities were read through quickly, and were extensive.
- Sydney and other regional areas have them in use now.
- Position is envisioned to expand in the future, and have a greater focus on Juniors.
- Act as conduit between the clubs, CNSW & CCCA.
- Paid via a CNSW levy (\$20 per player), and any shortfall in salary will be made up by CNSW. Salary in line with Sports Administrators award, roughly \$50-60k per annum.
- Role likely to be based at Tuggerah, currently taking applications and moving through interview process.

INSURANCE & REGO

- CNSW to introduce new policy for insurance to be paid per player, not per team. Likely to increase fees. All registrations will have to occur online. A number of questions have already been raised to CNSW by CCCA - awaiting answers, Any questions from the clubs need to be submitted to Lindy ASAP.
- CCCA to advise of CNSW levy and insurance costs / policy as soon as they know the details.

COMPETITION COMMITTEE (Gary Kavannah was not there, but sent in some notes)

- Grading process - information to be sent to clubs around this prior to end of June.
- Draw for 1st & 2nd grade nearly complete.
- No cricket will be played at Tuggerah Regional Sporting Complex at all. Wickets and cricket facilities still 12 months away.
- Juniors to play U/ 12, 13, 14, 15, 16.
- Proposed 'elite' U/16 competition:
 - To be played on a Friday night on turf
 - Proposed to form 4-6 area based teams/conferences, taking the best players from the U16s
 - Idea is to increase participation rates for U16, balance skilled players appropriately
 - Players playing in the elite comp cannot play on Saturday morning. This allows players to also play grade without many restrictions
 - Only an idea at this point and may not eventuate
 - Instant reactions for clubs were mixed
 - Clubs to discuss and provide feedback

LIVE SCORING

- Live scoring will be compulsory for next season for all 1st grade, 2nd grade & U21 matches.
- Home team to live score, away team to use the paper score books.
- Training seminar will be rolled out to clubs prior to commencement of season.
- Tablets were purchased for all clubs and handed out on the night (I have it at my place)
- Awaiting arrival of internet access dongles for tablets to tap into wifi - will be sent out later.

NWCC Retention Plan – 2018/19

NWCC Retention Sub-Committee Plan developed 26 May 2018. Actionable items identified with persons responsible listed adjacent & highlighted in bold & red. Anything that requires financial approval has been noted with the committee as also being responsible to action.

- 1) Targeting potential top players to join the club.
 - Care must be taken not to ‘poach’ players from other clubs.
 - Targeted players living in / moving to the area, players returning from Sydney Grade, etc.
 - Use MyCricket to filter players in Sydney that have played / live / lived on the Central Coast. **GC**
 - Add players to list of contacts already identified, which include: Craig Di Blasio, Josh Toyer, Jack Shelley, Tristan Macdonald, Jason Hayward. **GR**
 - Identify & make contact with suitable candidates – following committee approvals of item number 2. We need to know what can and cannot be offered prior to making contact. **GC & GR**
- 2) Consider player payments for top grade players through specific sponsorship, fee reductions, or otherwise.
 - Free playing fees for selected players, funded via sponsorship income. **Committee discussion & approval required.**
 - Possible ‘personal sponsor’ to pay for selected player’s fees.
 - Free clothing kit and / or playing equipment (equipment through sponsorship eg Compass). **Committee discussion & approval required.**
- 3) Establishing overseas opportunities and reciprocals for import players or exchanges.
 - Use former overseas players connections from NWCC to contact UK clubs for interest: Daniel Beswick, Adam Walsh, Peter Cross, Lucas Sadler. **MS**
 - Similar to point 1), we must first establish what can be offered to overseas players.
- 4) Rewards or benefits for players with long terms of service to the club.
 - Recognise matches as an achievement & introduce a ‘games played for NWCC’ plaque from now into the future for 100, 150, 200, 250 etc games. **GC, Committee Approval**
 - This may encourage players to reach milestones and play for another season or 2.
- 5) Rewards or benefits for players who play an entire season, certain number of consecutive games, attend training, etc.
 - Players are rewarded with a whole new clothing kit for playing every game of the season. This would be presented to them once they have paid their fees in full the following season. This could include players that

made themselves available, but were not selected. Other factors for unavailability would make the player ineligible. **GC, Committee Approval**

6) Identify opportunities to closely tie Junior Club (particularly older teams from Juniors)

- Juniors who complete their final year with NWJCC receive a discount of 50% of playing fees for their initial senior season – must be consecutive. **GC, Committee Approval**
- Buddy Award – each junior player is paired up with a senior player. Garry Crowe & Hamish Millen produce lists from both junior & senior clubs to match players randomly. Summation of Olsen points from each player to determine the winning pair. Winners are presented with a trophy at the end of the year. This will promote Junior interest in the Senior club and vice versa. **GC, Committee Approval - can be determined in September.**
- POTR for top two age groups of the Junior club is invited & recognised at The Grange post-match function. Mick Hill has previously suggested this idea and tabled the idea of a free dinner to the Junior POTR. The player could also be named 12th Man at the following week's fixture at Gavenlock Oval (depending on how the draws of both competitions line up). **Retention Committee – can be determined in September.**

Attachment “D”

NWCC – New Website Project

Planned project completion date: 1st October, 2018

Tasks Completed

- Domain Provider and Name obtained – nwcc.cricket
- Hosting Service Provider chosen - VentraIP
- Backend Framework Operational – cPanel
- Email account address (base) - reserved

Tasks Currently Underway

- UX Design (layout structure) 90% complete
- Menu system 80% Complete (in draft form)
- Events/Calendar subsystem 50% complete (in draft form)
- Shopfront 40% complete (in draft form)

Future Milestones

- Complete ‘gross level’ draft layout to enable feedback – by 25th June
- Invite Adam Walsh & Ed Haverkamp to attend website ‘show & tell’
 - o PN will arrange meeting day/time, venue, etc, and confirm by 22nd June
 - o This session is planned to take place between 25th June and 1st July
 - o Attendee feedback at this session to be noted – due by 2nd July
- PN to provide a progress report at the next Committee meeting – 5th July
- Content to be moved from previous sites
- Site user accounts to be provided to persons who require them
- xxxxx@nwcc.cricket email addresses to be allocated

Overall aim is to enable cut-over from old to new prior to commencement of 2018-2019 season, with existing (old) sites providing a redirection notice...